

From: [Steele, Rachel](#)
To: [Brello, Jennifer](#); [Roup, Christina](#)
Cc: [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)
Subject: SHS 7500
Date: Monday, October 30, 2023 12:34:55 PM
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Good afternoon-

On Thursday, October 5th, 2023, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a course proposal for SHS 7500.

The Subcommittee unanimously approved the request with two contingencies and one recommendation:

- a. **Contingency:** The Subcommittee asks that the department change the Transcript Abbreviation (curriculum.osu.edu under “General Information”). This abbreviation should not be the department and course number, but rather a shortened version of the course title. This abbreviation appears on students’ records and serves as an indication of the course topic for students, employers, and faculty/staff at other institutions.
- b. **Contingency:** The Subcommittee requests that the department alter the way in which quizzes are administered. By mandating that students take the quiz in a twenty-minute window before the start of the class, the department effectively moves the start of class 20 minutes earlier than the stated course time. This is problematic, as it may conflict with students’ other scheduled courses, professional activities, or other commitments. The Subcommittee offers the friendly suggestion that the quizzes be given at the beginning of class or that the time window for taking the quiz be expanded.
- c. *Recommendation:* The Subcommittee recommends that the department alter the statement on pg. 2 of the syllabus (under “Mode of delivery”) regarding attendance being optional. Since 10% of students’ grades comes from participation in the online synchronous meetings (syllabus pg. 5 under “How your grade is calculated” and pg. 6 under “Class participation”), attendance is required to earn these points.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return SHS 7500 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Amy Nathanson (faculty Chair of the SBS Subcommittee; cc’d on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

Program Manager, Office of Curriculum and Assessment

College of Arts and Sciences

306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210

(614) 688-4540

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.